

Govt. of India  
Ministry of Rural Development  
O/o Chief Controller of Accounts  
Room No.548/G wing, Krishi Bhawan, New Delhi-110001

No.CCA/MoRD/Cadre-review/2012-13/Gr.B&CGroup/4361

Dated:- 30.03.2021

**Notice for engagement of Consultants**


O/o of Chief Controller of Accounts, Ministry of Rural Development intends to engage consultants for internal audit of the schemes of Ministry of Rural Development.

Retired ICA/DA/IPTSAF/IAA/ and other audit, Accounts and Financial services in Centre and States, retired officers at the level of AAOs and above level officers, officers retired from Budget and Finance Division of Central Ministries/Departments and States, retired officers from Autonomous Bodies, Public Sector Banks and PSUs, who have handled the work of accounting and auditing and retired officers at the level of Section Officers, and above from Programme Division of Ministries/Department and the States etc. who have handled schemes in the civil ministries may apply. Candidates need to apply with credentials and their applications will be screened before interview.

Interested and eligible retired officers may send their applications at the following address by Regd. Post /E-mail :

Senior Accounts Officer (A) O/o  
Chief Controller of Accounts,  
Ministry of Rural Development,  
348-C Wing, Krishi Bhawan New Delhi-110001  
Email: prao.admn-mord@gov.in

The application must reach latest by 12:30 pm on 15-04-2021, giving necessary particulars like Date of birth, Date of retirement from Govt. /service, LPC, experience with name of the Ministries worked and schemes handled. CCA, Ministry of Rural Development reserves right to accept or reject the applications without citing any reasons. Terms and conditions of engagement is attached herewith. For any further clarification/query, Sr.AO(Admn.) may be contacted at **Ph:-011-23097030/011-23383697.**

  
(M.P. Popli)  
Sr. Accounts Officer(Admn)



**TERM AND CONDITIONS**  
**FOR HIRING OF**  
**CONSULTANTS**

1. The services of the consultants will be hired by O/o CCA(M/o Rural Development) for undertaking the work of Internal Audit for various schemes under M/o Rural Development.
2. Audit of various units will be taken up as per approved annual plan, preparation of audit reports, preparation of annual review of Audit, forwarding of audit reports to the concerned authorities and their follow up action, vetting of ATRs, and any other work assigned by the competent authority.
3. **Eligibility:-** Retired ICA/IDA/IPTSAF/IAA/ and other audit, accounts and financial services in Centre and States, Retired officers at the level of AAOs and above level officers, officers retired from Budget and finance division of Central Ministries and states, retired officers from autonomous bodies, public sector banks and P/Us who have handled the work of accounting and auditing and retired officers at the level of /section officers, and above from programme division of ministries and states etc. who have handled schemes in the Civil ministries may apply.
4. **(i) Terms of Appointment :-** The consultants recommended for engagement by selection committee shall ordinarily be engaged for an initial period of one year after approval of competent authority. The engagement may be extended further for a period of one year on the basis of their performance. However, their period of engagement as consultant can be curtailed at any time without assigning any reason. No consultants shall be engaged beyond 5 years after superannuation. After the expiry of tenure, the consultants so engaged shall have no claim/right for future employment in Govt. service.  
**(ii)** The candidate should have an laptop for use in field for audit and for Work From Home. A fixed monthly maintenance charge of Rs.800/- (Rs. Eight Hundred only) will be admissible for the laptop.  
**(iii)** For use of mobile/internet during field visit and Work From Home, reimbursement of post paid connection not more than Rs.600/- (inclusive of taxes) will be admissible.
5. **Remuneration:-** A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period. Officials retired from PSU/Autonomous Bodies etc. will be paid a fixed monthly remuneration of Rs.45000/- Per month.
6. **Transport Allowance:-** A fixed amount of Rs.3600/- will be admissible as Transport Allowance for the purpose of commuting between the residence and the place of work. The amount so fixed shall remain unchanged during the term of appointment. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of their retirement. In case of absence from Head quarters for more than 15 days in a month by the consultants, TA may be restricted proportionally.
7. **Leave:-** Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed. For other absence, pro-rata reduction in remuneration will be imposed. Leaves not more than 5 days will be sanctioned in one month.



8. **HRA:-** No HRA shall be admissible.

9. He shall be governed by Official Secrets Act and rules/ regulations/ instructions issued there under. He shall not disclose any information/ data to any unauthorized person(s) during his tenure as consultant. All such documents will be the property of the Government.

10. He shall not take up any similar assignment or contract while conflicts the interest of Government in this matter, elsewhere during his service as consultant.

11. One month notice in writing must be submitted before tendering resignation.

12. **Preferences:-**

- (i) will be given to the consultant certified under 3 week certificate course on Internal Audit conducted by NIRD & PR/SIRDs.
- (ii) Having more knowledge in computer /IT, PFMS and other application.
- (iii) Having more experience in accounting, internal audit and PFMS.
- (iv) Having the knowledge and experience in commercial accounting/banking such as fund flow statements, annual financial accounts etc.
- (v) Having the engineering back ground and experience particularly in civil works.

*M.P. Popli* 26.03.2024  
(M.P. Popli)

**Sr. Accounts Officer(Admn)**