

**Work Allocation among AS&FA, AS & JS Level Officers along with
Director/DS Level Officers as on 22.06.2021**

Sl.No.	Incumbent	Job Profile	JS/Director/DS	Link Officer
1.	Ms Leena Johri, AS&FA	<ol style="list-style-type: none"> All responsibilities of AS&FA. Facilitation of PFMS based systems. Nodal for GST related tasks. Nodal for Social Audit. Nodal for Internal Audit. Nodal for Grievance Redressal at Panchayat level. 	<ol style="list-style-type: none"> Dr Suparna S Pachouri, JS(in-situ) Shri Chander Shekhar, Dir Shri Mam Chand, Director. Shri Ramji Pandey, DS 	
2.	Ms Alka Upadhyaya Additional Secretary [MD, DAY-NRLM, Training, DG-NIRDPR]	<ol style="list-style-type: none"> All files of RC Division. CVO & Public Grievances. RTI. All files of Rural Skills and Rural Livelihoods. All files of IEC Division. All files of IC Division. Training Division. All files of RH Division All files of Policy, Planning & Monitoring (PPM) Division, SAGY, RURBAN (except S.No. 1 to 4 of JS-SAGY/RURBAN work and except 11 to 16 of EA-PPM work) All files of DISHA and IT All files related to Establishment & Admin. GC/Parliament. State Briefs and Coordination. <p align="center"><i>[All files to be submitted to SRD]</i></p>	<ol style="list-style-type: none"> Ms Leena Johri, JS-RS, Training Dr Ashish Kr. Goel, JS-RC, Admn, IT Ms Nita Kejrewal, JS-RL-II, IEC, Shri Charanjit Singh, JS-RL-I Shri Biswajit Banerjee, JS-SAGY, RURBAN/IC Shri N Srinivas Rao, EA (part-work) Ms Kalyani Mishra, EA-PPM Shri Gaya Prasad, DDG- RH Smt Madhuri Sharma, DDG-NIC 	

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3.	Shri V.L.V.S.S. Subba Rao, Principal Economic Adviser [PEA]	<ol style="list-style-type: none"> 1. Grameen Innovation Council. 2. All files related with serial no 2 to 11 of work distribution of EA-I. 3. All files related with serial no 1 to 4 of work distribution of JS (SAGY/ RURBAN) 4. All files related with Serial. No. 11 to 17 of work distribution of EA-II(PPM) <p style="text-align: center;"><i>[All files to be submitted to SRD]</i></p>	<ol style="list-style-type: none"> 1. Shri Biswajit Banerjee, JS-SAGY/RURBAN 2. Shri N Srinivas Rao, EA. 3. Ms Kalyani Mishra, EA 	ADG (Stats)
4.	Ms Jiju Kurien Additional Director General (Stats) [ADG-Stats]	<ol style="list-style-type: none"> 1. All data related work on Sustainable Development Goals (SDGs), Poverty, Socio Economic Census (SECC), etc. 2. Annual Plan approval of States. 3. Field Monitoring including NLMs, Area Officer Scheme 4. Census, M/o Statistics, NSSO and RGI, NITI Aayog. 5. Statistical Information on MoRD <p style="text-align: center;"><i>[All files to be submitted to SRD]</i></p>		PEA

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5.	Vacant vice Ms Leena Johri, Joint Secretary-Rural Skills [JS-RS]	1. <i>[All files to be submitted through AS-RD]</i>		JS (RL-I)
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6.	Dr Ashish Kumar Goel, Joint Secretary-RC, IT, Admin, GC & DG-NRIDA	<ol style="list-style-type: none"> 1. PMGSY/ RC Division/ DG-NRIDA 2. Nodal for roads other than National Highways, including NABARD's RIDF and World Bank/ADB projects in States. 3. Nodal for IAP and present LWE areas/districts. 4. Convergence for new technology use in PMGSY. 5. Coordination with Industry Bodies - CII, FICCI, ASSOCHAM 6. Follow up and Minutes of the Senior Officers' meeting 7. Work related to Advisory Group on IT. 8. Member Secretary of the Advisory Group On IT. 9. Technology Development Board and Other R&D Matters and Coordination with M/o Space & Technology 10. IT Systems - all aspects. <ul style="list-style-type: none"> - Oversight on all IT/Space Technology initiatives of Divisions. - IT/DBT, Digital Payments, and Rural Development website - Coordination with MeitY and NIC 11. Data Analytics of RD Programmes. 12. Administration & Establishment Divisions <p><i>[Files to be submitted through AS-RD]</i></p>	<ol style="list-style-type: none"> 1. Ms Roop Avtar Kaur, Dir (IT) 2. Ms Madhuri Sharma, STD-NIC. 3. Shri Devinder Kumar, Director-RC 4. Shri Manik Chandra Pandit-Director (Admn) 5. Shri K M Singh, DS-RC. 6. Shri Lalit Kumar, DS-RC/Vigilance 	JS-RE
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7.	<p>Ms Nita Kejrewal</p> <p>Joint Secretary-Rural Livelihoods-II</p> <p>[JS-RL.II]</p>	<ol style="list-style-type: none"> 1. IB, CG,SI, SD, HR and PRO-CBO convergence under DAY-NRLM, including matters related to DFS and NABARD 2. IB, SD and FI components of NRETP 3. Financial Inclusion related issues under DAY- NRLM including matters related to DFS and NABARD. 4. Innovative Projects relating to IB, SI, SD and FI 5. M&E 6. All matters pertaining to NRLPPS including those requiring approval of CEO and MD, DAY-NRLM 7. Coordination for Programmes- AAPs and Release of funds to NE States and Hilly States of Himachal Pradesh and Uttarakhand and UTs of J&K and Ladakh. 8. All Coordination and miscellaneous matters of RL Division. 9. North East matters and Co-ordination with DoNER. 10. Coordination matters related to all partnerships encompassing more than two verticals of NRLM. 11. BRLF 12. Knowledge Centre for Gender issues. 13. Coordination and Monitoring of Ummeed and any other J&K specific program. 14. IEC Division <p>15. Training Institutions: -</p> <ol style="list-style-type: none"> i. NIRD&PR/SIRDs/ETCs/other Training Institutions ii. DRDA Administration iii. CTARA Fellowship 	<ol style="list-style-type: none"> 1. Shri Raghvendra Pratap Singh, Director 2. Shri Virendra Sharma, Director-IEC 3. Shri Saurabh Kumar Dubey, Director 4. Shri H R Meena, DS 5. Ms Mamta, Director 	<p>JS</p> <p>[RL-I]</p>

		iv. PMRDF Revision. <i>[All files to be submitted through AS]</i>		
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8.	<p>Shri Charanjit Singh, Joint Secretary-Rural Livelihood-I</p> <p>[JS-RL-I]</p>	<ol style="list-style-type: none"> 1. Farm livelihood, MKSP, VCDC Centers, Organic Farming, Value Chain Development and Marketing. 2. Non-Farm related issues under DAY-NRLM including SVEP and AGEY. 3. Farm and Non-Farm livelihood components of NRETP. 4. SARAS, Aajeevika Melas and IITF etc. 5. SGSY Special Projects. 6. MIS 7. All matters related to Financial Management and Procurement Management of NRLM and NRETP. 8. AAPs and release of funds to all states other than NE States and Hilly States of Himachal Pradesh and Uttarakhand and UTs of J&K and Ladakh. 9. Innovative Projects relating to Farm and Non- Farm Livelihood. 10. Annual Report of RL Division. 11. Convenor-Adv Group on Markets & Value Chain. 12. IRMA 13. KVIC, Textiles. 14. MSME 15. Parliament Questions related to above matters 16. Skills and Placement Programmes 17. Coordination and Monitoring of Himayat and other J&K specific programmes. 18. DDUGKY. 19. DDUGSY. 20. SGSY - Special Project. 21. Nodal for coordination with National and State Skills Mission, MSDE, MSME, MoL&E. 	<ol style="list-style-type: none"> 1. Shri Raghvendra Pratap Singh, Director 2. Shri Saurabh Kumar Dubey, Director 3. Shri H R Meena, DS 4. Shri Virendra Sharma, Dir-Skills 	JS [RS]
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		22. NSDA, NSDC, Sector Skill Councils and others on Skill related issues. 23. RSETIs. <i>[All files to be submitted through AS-RD]</i>		
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9.	Shri Rohit Kumar JS-RE/ MGNREGS	<ol style="list-style-type: none"> 1. MGNREGA and State Funds and Labour Budgets for earmarked States. 2. Capacity Building for Rural Employment Programme/LIFE Project. 3. Grievance Redressal system for MGNREGA. 4. Convergence with other related Schemes such as NBA, Sericulture, PMGSY, PMKSY, and schemes related to M/o Drinking Water & Sanitation and Watersheds etc., D/o Agriculture, D/o Land Resources, M/o Water Resources. 5. BFT/CFT. 6. Nodal for PMKSY. 7. Nodal for Rejuvenation of Rivers through MGNREGA. 8. Nodal for Aspirational Districts. <ol style="list-style-type: none"> i. Interface with States/UTs ii. Coordination for convergence with Ministries/Departments iii. Convergence within MoRD. 9. Coordination with NITI Aayog (for Aspirational Districts). 10. Coordination for follow up on HR matters as per Sumit Bose Committee. 11. Implementation of Economic Package announced under AtamNirbhar Bharat 12. Garib Kalyan Rojgar Yojna <p style="text-align: center;"><i>[Files to be submitted to SRD]</i></p>	<ol style="list-style-type: none"> 1. Shri Dharamveer Jha, Director 2. Shri Sanjay Kumar, DS 3. Shri Amrendra Pratap Singh, Joint Director 4. Shri U.K. Nair, DS 	EA-I
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10.	<p>Shri Biswajit Banerjee</p> <p>Joint Secretary-SAGY/RURBAN</p> <p>[JS- SAGY/RURBAN]</p>	<ol style="list-style-type: none"> 1. Data & Monitoring related work of Poverty Free Gram Panchayats & Mission Antyodaya. 2. Mission Antyodaya – Poverty Free India by 2022. <ol style="list-style-type: none"> i. Interface with States/UTs. ii. Mission Antyodaya Framework of Implementation. 3. Coordination with MoPR reg Rastriya Gram Swaraj Abhiyan (RGSA) Programme and GPDP. 4. Nodal for PRIs. <i>[Files related to S. No. 1 to 4 to be submitted through PEA]</i> 5. SAGY, RURBAN 6. Compliance/ ATR of Sectoral Group of Secretaries (SGoS) 7. Ease of Living Survey 8. GC/Parliament <ol style="list-style-type: none"> 1. Nomination of Officers for meeting held by Other Ministries/Departments 2. Nomination of Nodal Officers from MoRD on various subjects as requested by other Ministries/Departments 3. Collection/Coordination of information sought by Parliament /Parliament Committees 4. Meetings of MRD/MoS (RD)/SRD related to review of RD Programmes within MoRD/States 9. E-Samiksha 	<ol style="list-style-type: none"> 1. Ms Roop Avtar Kaur, Director (SAGY) 2. Shri Dinesh Kumar, DS(PPM) 3. Dr. Manik Chandra Pandit, Director (GC/Parl.) 4. Ms Nivedita Prasad, Deputy Secretary (RURBAN/IC) 5. Shri S N Mishra, DS (PPM) 	<p>EA-PP</p> <p>M</p>
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		10. International Cooperation <i>[Files related to S.No. 5 to 10 to be submitted through AS-RD]]</i>		
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11.	Shri N Srinivas Rao Economic Adviser-I [EA-I-RD]	<ol style="list-style-type: none"> 1. DISHA – Monitoring and follow up with States/Departments - Monitoring formats – Dashboard for MPs. <i>[Files to be submitted through AS-RD]</i> 2. NSAP 3. Knowledge Centre for Disabilities. 4. Coordination with M/o Social Justice (for Disabilities). 5. Social Security matters of M/o Labour &Empl. 6. Nodal for Climate Change and Disaster Management and Coordination with M/o EF&CC. 7. 20 – Point Programme. 8. Socio Economic Census & BPL 9. Convergence using SECC 10. Social Registry <i>[Files related to s.no. 2 to 10 to be submitted through PEA]</i>	1. Shri Yash Pal, DS.	JS-RE
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12.	Ms Kalyani Mishra, Economic Adviser-EA-II	<ol style="list-style-type: none"> 1. Policy coordination including Cabinet and EFC Notes. 2. Nodal for Coordination with M/o Tribal Affairs, Social Justice (except Disabilities), Minorities, W&CD, HRD and Health. 3. SC/ST matters. 4. Updated State Performance Reports Evaluations. 5. State/UT profiles for major RD schemes/ issues. 6. State Briefs and Coordination. 7. Gender Budgeting Cell. 8. PMO References. 9. Policy, Planning & Monitoring (PPM). 10. Performance Review Committee (PRC/Common Review Mission (CRM). <p><i>[Files for S.No. 1 to 10 to be submitted through AS-RD]</i></p> <ol style="list-style-type: none"> 11. Research & Studies 12. Economic Analysis & Evaluation of RD Schemes 13. Annual Report, Rural Development Reports. 14. Coordination with NITI Aayog (Other than Aspirational Districts) 15. Departmental Action Plans 16. Results Framework Document, Client/Citizen Charter 17. Compliance related to Sectoral Group of Secretaries 18. Vision Document <p><i>[Files for S. No. 11 to 18 to be submitted through PEA]</i></p>	<ol style="list-style-type: none"> 1. Shri Dinesh Kumar, DS-PPM 2. Shri S N Mishra, DS- PPM 	JS-SAG Y/RUR BAN
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13.	Shri Gaya Prasad, DDG (RH)	<ol style="list-style-type: none"> 1. Rural Housing including IAY & PMAY (G). 2. Convergence with related schemes such as NBA, RGGVY, RSBY etc 3. HUDCO matters 4. Nodal for FRA 5. Coord. For Bharat Nirman (incl Rural Electrification/RGGVY) <p style="text-align: center;"><i>[All files to be submitted through AS-RD]</i></p>	<ol style="list-style-type: none"> 1. Shri Shailesh Kumar, DS. 2. Shri Jagdish Kumar, JD 3. Dr Manashvi Kumar, Director 	JS-SAG Y/RUR BAN