<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Incumbent</th>
<th>Job Profile</th>
<th>Reporting officers</th>
<th>Link Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dr Ashish Kumar Goel</td>
<td>1. DG-NRIDA</td>
<td>1. Shri Gaya Prasad, DDG-RH</td>
<td>Files to be marked directly to SRD.</td>
</tr>
<tr>
<td></td>
<td>Additional Secretary</td>
<td>2. CVO</td>
<td>2. Shri Amit Shukla, JS (RC/IT)</td>
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<td></td>
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<td>3. RTI.</td>
<td>3. Shri Karma Zimpa Bhutia, JS (Admin)</td>
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<td></td>
<td></td>
<td>4. All files of RH Division</td>
<td>4. Ms. Nita Kejrewal, JS (PPM)</td>
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<tr>
<td></td>
<td></td>
<td>5. All files related to S.No. 1 - 3 of work distribution of JS – PPM</td>
<td>5. Shri Rahul Kashyap, JS (IEC)</td>
<td></td>
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<tr>
<td></td>
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<td>6. All files of IT Division</td>
<td>6. Shri Naveen Kumar Shah, JS (SAGY/MA)</td>
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<td></td>
<td></td>
<td>7. All files related to Establishment &amp; Admin.</td>
<td>7. Shri Lalit Kumar, DS (Vig.)</td>
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<td>8. All files of IEC.</td>
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<td>9. All files related to S.No. 1-11 of work distribution of JS (RC/IT)</td>
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<td>10. SOM file from JS(SAGY/MA) [All files to be submitted to SRD].</td>
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As on April 10, 2023
<table>
<thead>
<tr>
<th>No.</th>
<th>Office Holders</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Shri Charanjit Singh, Additional Secretary - Rural Livelihood-I [AS-RL]</td>
</tr>
</tbody>
</table>

1. Farm livelihood, MKSP, VCDC Centers, Organic Farming, Value Chain Development and Marketing.
2. Non-Farm related issues under DAY-NRLM including SVEP and AGEY.
3. Farm and Non-Farm livelihood components of NRETP.
4. SARAS, Aajeekiva Melas and IITF etc.
5. SGSY Special Projects.
6. MIS
7. All matters related to Financial Management and Procurement Management of NRLM and NRETP.
8. All matters pertaining to NRLPS including the charge of CEO and MD, DAY-NRLM
9. AAPs and release of funds to all states other than NE States and Hilly States of Himachal Pradesh and Uttarakhand and UTs of J&K and Ladakh.
10. Innovative Projects relating to Farm and Non-Farm Livelihood.
13. IRMA
14. KVIC, Textiles.
15. MSME
16. Parliament Questions related to above matters
17. All matters related to SIS-7 of the work distribution relating to JS(RL)

[All files to be submitted to SRD]

<table>
<thead>
<tr>
<th>No.</th>
<th>Office Holders</th>
</tr>
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<tbody>
<tr>
<td>1.</td>
<td>Ms. Smriti Sharan, JS (RL)</td>
</tr>
<tr>
<td>2.</td>
<td>Shri Raghvendra Pratap Singh, Director (RL)</td>
</tr>
</tbody>
</table>
2. All files of work distribution of EA(RD)
3. All files related to S.No. 4 to 17 of work distribution of JS (PPM)
4. All files of Sl. No. 1-2 regarding GC/Parliament & E-Samiksha of work distribution of JS(GC)  
[All files to be submitted to SRD] | 1. Ms Kalyani Mishra, EA (RD)
2. Ms. Nita Kejrewal, JS (PPM)
3. Shri Rahul Kashyap, JS (GC/P) | ADG (Stats) |

|   | 4. Ms. Usha P. Pol Additional Director General (Stats) [ADG-Stats] - | 1.All files of related to Serial No 3 to 8 of work distribution of JS (NLM).
2. All files of related to Serial No 1 to 6 of work distribution of JS (SAGY/MA)  
[All files to be submitted to SRD] | 1. Shri Naveen Kumar Shah, JS (SAGY/MA)
2. Shri Rahul Kashyap, JS (NLM) | CEA |
| 5. | Ms Tanuja Thakur Khalkho  
JS&FA | 1. All responsibilities of JS&FA.  
2. Facilitation of PFMS based systems.  
4. Nodal for Internal Audit. | 1. Shri Jagdish Kumar,  
Director | 1. Shri Dharmvir Jha, Director  
2. Shri Sanjay Kumar, DS  
3. Shri Amrendra Pratap Singh, Director  
4. Shri U.K. Nair, DS | JS(Admn.) |
| 6. | Shri Amit Kataria  
(JS-RE) | 1. MGNREGA and State Funds and Labour Budgets for earmarked States.  
2. Capacity Building for Rural Employment Programme/LIFE Project.  
3. Grievance Redressal system for MGNREGA.  
4. Convergence with other related Schemes such as NBA, Sericulture, PMGSY, PMKS Y, and schemes related to M/o Drinking Water & Sanitation and Watersheds etc., D/o Agriculture, D/o Land Resources, M/o Water Resources.  
5. BFT/CFT.  
6. Nodal for PMKS Y.  
7. Nodal for Rejuvenation of Rivers through MGNREGA.  
8. Nodal for Aspirational Districts.  
9. Interface with States/UTs  
10. Coordination for convergence with Ministries/Departments  
11. Convergence within MoRD.  
12. Coordination with NITI Aayog (for Aspirational Districts).  
13. Coordination for follow up on HR matters as per Sumit Bose Committee.  
14. Implementation of Economic Package announced under Atam Nirbhar Bharat  
15. Garib Kalyan RojgarYojna/Abhiyaan  
16. Coordination of Mission Utkarsh | [All files to be submitted to SRD] |
<table>
<thead>
<tr>
<th></th>
<th>7. Shri Amit Shukla, JS (RC/IT)</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>RC Division/PMGSY</td>
</tr>
<tr>
<td>2.</td>
<td>Nodal for roads other than National Highways, including NABARD's RIDF and World Bank/ADB projects in States.</td>
</tr>
<tr>
<td>3.</td>
<td>Nodal for IAP and present LWE areas/districts.</td>
</tr>
<tr>
<td>4.</td>
<td>Convergence for new technology use in PMGSY.</td>
</tr>
<tr>
<td>5.</td>
<td>Coordination with Industry Bodies – CII, FICCI, ASSOCHAM</td>
</tr>
<tr>
<td>6.</td>
<td>Work related to Advisory Group on IT.</td>
</tr>
<tr>
<td>7.</td>
<td>Member Secretary of the Advisory Group On IT.</td>
</tr>
<tr>
<td>8.</td>
<td>Technology Development Board and Other R&amp;D Matters and Coordination with M/o Space &amp; Technology.</td>
</tr>
<tr>
<td>9.</td>
<td>IT Systems – all aspects. (Oversight on all IT/Space Technology initiatives of Divisions. IT/DBT, Digital Payments, and Rural Development website )</td>
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<tr>
<td>10.</td>
<td>Coordination with Meity and NIC</td>
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<tr>
<td>11.</td>
<td>Data Analytics of RD Programmes.</td>
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[All files to be submitted through AS-RD]

<table>
<thead>
<tr>
<th></th>
<th>1. Shri Deepak Goel &amp; Shri Sanjay K Pandey, DDG-NIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Shri Devinder Kumar, Director (RC)</td>
</tr>
<tr>
<td>3.</td>
<td>Shri K M Singh, Director (RC)</td>
</tr>
<tr>
<td>4.</td>
<td>Shri Lalit Kumar, DS (RC)</td>
</tr>
<tr>
<td>5.</td>
<td>Ms Reena Nagar, Deputy Secretary (IT)</td>
</tr>
<tr>
<td></td>
<td>JS(RE)</td>
</tr>
</tbody>
</table>

Page 5 of 10
| 8. Ms Nita Kejrewal JS (PPM/IC) | 1. PMO References.  
2. Performance Review Committee (PRC/Common Review Mission (CRM)).  
3. Compliance/ATR of Sectoral Group of Secretaries.  
[Files for S.No. 1 to 3 to be submitted through AS-RD]  
4. Policy, Planning & Monitoring (PPM).  
5. Policy coordination including Cabinet and EFC Notes.  
6. Nodal for Coordination with M/o Tribal Affairs, Social Justice (except Disabilities), Minorities, W&CD, HRD and Health.  
7. SC/ST matters.  
8. Updated State Performance Reports Evaluations.  
10. State Briefs and Coordination.  
11. Gender Budgeting Cell.  
12. Research & Studies  
13. Economic Analysis & Evaluation of RD Schemes  
15. Coordination with NITI Aayog (Other than Aspirational Districts)  
17. Results Framework Document, Client/Citizen Charter  
[Files for S. No. 4 to 17 to be submitted through CEA]  
18. Data &Monitoring related work of Poverty Free Gram  
19. IC Division  
[Files for S.No. 18 & 19 to be submitted to SRD] | 1. Shri S N Mishra, DS- PPM  
2. Ms Nivedita Prasad, Deputy Secretary (IC) | JS(GC/P) |
| Ms. Kalyani Mishra | DISHA – Monitoring and follow up with States/Departments - Monitoring formats – Dashboard for MPs. | DS/Dir - (DISHA/NSAP) - Vacant as on date |
| Economic Adviser | 2. NSAP | JS (PPM/IC) |
| | 5. All matters of M/o Labour & Empl. | |
| | 6. Nodal for Climate Change and Disaster Management and Coordination with M/o EF&CC. | |
| | 7. 20 – Point Programme. | |
| | 8. Socio Economic Census & BPL | |
| | 9. Convergence using SECC | |
| | 10. Social Registry | |
| | 11. CPGRAM, public grievances related to the Ministry, and its overall coordination with different divisions (the work at lower level to be allocated to Officer/Staff working under her) | |
| | 12. Grievance Redressal at Panchayat Level | |
| | 13. Coordination of VIP references with various divisions | |

[All files to be submitted through CEA]
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Responsibilities</th>
<th>Files for Submission</th>
</tr>
</thead>
</table>
| 10.  | Shri Gaya Prasad, DDG (RH)                | 1. Rural Housing including IAY & PMAY (G).  
2. Convergence with related schemes such as NBA, RGGVY, RSBY etc  
3. HUDCO matters  
4. Nodal for FRA  
5. Coord. For Bharat Nirman (incl Rural Electrification / RGGVY)  
[All files to be submitted through AS-RD] |                     |
| 11.  | Shri Karma Zimpa Bhutia, JS (RS/Trg/Admin) | 1. Skills and Placement Programmes  
2. Coordination and Monitoring of Himayat and other J&K specific programmes.  
3. DDUGKY.  
4. SGSY - Special Project.  
5. Nodal for coordination with National and State Skills Mission, MSDE, MSME, MoL&E.  
6. NSDA, NSDC, Sector Skill Councils and others on Skill related issues.  
7. RSETIs.  
8. Training Division: -  
   - NIRD&PR/SIRDs/ETCs/other Training Institutions  
   - DRDA Administration  
   - CTARA Fellowship  
   - PMRDF Revision.  
[Files for S. No. 1 to 8 to be submitted to SRD]  
9. Establishment & Genl. Admin  
[Files for S. No. 9 to be submitted through AS-RD] |                     |

1. Shri Shakti Kant Singh, DS  
2. Shri Shailesh Kumar, Director.  
3. Ms. Reena Nagar, DS

1. Dr Manik Chandra Pandit, Director (Admin)  
2. Shri Santosh Kumar Tiwari, Joint Director (Skills)  
3. Shri Pradeep Kumar, DS (Trg)
| 12. | Ms Smriti Sharan, JS – (RL/RURBAN) | 1. IB, CG, SI, SD, HR and PRI-CBO convergence under DAY-NRLM, including matters related to DFS and NABARD  
2. IB, SD and FI components of NRETAP  
3. Financial Inclusion related issues under DAY- NRLM including matters related to DFS and NABARD.  
4. Innovative Projects relating to IB, SI, SD and FI  
5. M&E  
6. Coordination for Programmes- AAPs and Release of funds to NE States and Hilly States of Himachal Pradesh and Uttarakhand and UTs of J&K and Ladakh.  
7. All Coordination and miscellaneous matters of RL Division.  
8. North East matters and Co-ordination with DoNER.  
9. Coordination matters related to all partnerships encompassing more than two verticals of NRLM.  
10. BRLF  
11. Knowledge Centre for Gender issues.  
12. Coordination and Monitoring of Ummeed and any other J&K specific program. |
| 13. RURBAN | [All files to be submitted to SRD except for those involving SI. No. 5-7, which will be through AS(RL)] |

[Files for S.No. 13 to be submitted to SRD]
   (i) Interface with States/UTs. 
2. Coordination with MoPR reg. Rastriya Gram Swaraj Abhiyan (RGSA) Programme and GPDP. 
3. Nodal for PRIs. 
4. Ease of Living Survey. 
5. EODB (Ease of Doing Business) 
6. SAGY 
   [All above files to be submitted to ADG (Stats)] 
7. Follow up and Minutes of the Senior Officers’ meeting 
   [Files for S. No. 7 to be submitted to AS(RD)] | 1. Shri Yash Pal, Director (SAGY/MA) | EA (RD) |
|---|---|---|---|
| 14. Sh. Rahul Kashyap, JS [IEC/NLM/GC(P)] | 1. GC/Parliament 
   i. Nomination of Officers for meeting held by Other Ministries/Departments 
   ii. Nomination of Nodal Officers from MoRD on various subjects as requested by other Ministries/Departments 
   iii. Collection/Coordination of information sought by Parliament /Parliament Committees 
   iv. Meetings of MRD/MoS (RD)/SRD related to review of RD Programmes within MoRD/States, Regional Meetings of MRD with States 
2. E-Samiksha 
   [All above files to be submitted through CEA] 
3. All data related work on Sustainable Development Goals (SDGs), Poverty etc. 
4. Annual Plan approval of States. 
5. Field Monitoring including NLMs, Area Officer Scheme 
7. Statistical Information on MoRD 
8. Social Audit 
   [Files for S. No. 3 to 8 to be submitted to ADG (Stats)] 
9. IEC 
   [Files for S. No. 9 to be submitted to AS(RD)] | 1. Dr Manik Chandra Pandit, Director (GC/P) 
2. Shri S.N. Mishra, DS (NLM) 
3. Shri Shakti Kant Singh, DS (IEC) | JS (RC/IT) for NLM works 
JS(SAGY/MA) for GC(P) works 
JS(Admin) for IEC works |