

**File No: 630940/2021-Monitoring**  
**Government of India**  
**Ministry of Rural Development**  
**Department of Rural Development**

**Krishi Bhawan,**  
**New Delhi, the 29<sup>th</sup> June 2021**

**Subject: Training of field investigator staff of agencies carrying out research & evaluation studies of MoRD & use of latest Information Science techniques and gadgets – reg:**

In order to enhance the quality of evaluation & research study reports prepared by different empanelled and other agencies for the Ministry of Rural Development it is essential that the data collection process is upgraded with the use of modern techniques and the staff undertaking field investigation are adequately trained by suitable organizations which can equip them with the requisite professional skills. Therefore the following would now be necessary for the agencies availing grants from MoRD for research projects, to comply with so as to add value to research & evaluation studies:

- (i) The capacity and competency of field personnel/staff/investigators undertaking research/evaluation studies should be enhanced through professional training in an appropriate manner by suitable organizations and they may subsequently be deployed for field investigation/data collection.
  - (ii) It is proposed that such data collection should be done using tablets, mobiles etc. and such information should be recorded or fed into any form which facilitates quick analysis.
  - (iii) It is necessary that the GIS co-ordinates of the surveyor and the household are recorded.
  - (iv) The exercise should be on par with similar activities of organizations like NITI Aayog, Ministry of Statistics & Programme Implementation, RGI and reputed private organizations like CMIE etc. Prior professional training would be essential in this regard.
2. This issues with the approval of the Competent Authority.

(Sd/-)

**V.L.V.S.S. Subba Rao**  
**Principal Economic Adviser**

**To**

**All institutions /organizations availing/proposing to avail funds from Ministry of Rural Development for Research & Evaluation Studies**